

CITY OF NAPERVILLE
 NAPERVILLE PUBLIC LIBRARY FUNDS
 STATEMENT OF CASH AND INVESTMENT POSITION
 August, 2011

	102	106	107	624	CAPITAL PROJECT
	<u>OPERATING</u>	<u>CAPITAL RESERVE</u>	<u>GIFT/ MEMORIAL</u>	<u>POVINELLI ENDOWMENT</u>	<u>FUNDS</u>
NET CASH & COST VALUE OF INVESTMENT BALANCE	5,237,944.62	351,363.40	23,528.19	10,119.36	
UNREALIZED GAIN/(LOSS) ON MARKET VALUE OF INVESTMENT	23,533.87	1,906.98	134.36	55.36	
BEGINNING CASH & MARKET VALUE OF INVESTMENTS BALANCE	\$5,261,478.49	\$353,270.38	\$23,662.55	\$10,174.72	\$0.00
<u>ADD RECEIPTS:</u>					
REVENUES					
TAXES	580,820.14				
TAX RELIEF	6,656.18				
INTEREST & DIVIDENDS	7,373.74	521.42	35.91	15.45	
CURRENT MONTH - REALIZED GAIN/(LOSS) ON INVESTMENT	1,421.58	100.53	6.92	2.98	
CURRENT MONTH - UNREALIZED GAIN/(LOSS) ON INVESTMENT	55,283.54	3,358.94	225.24	96.80	
OTHER RECEIPTS	10.00				
INTERFUND TRANSFER					
FEES, GRANT & OTHERS	221,690.39	12,329.00	-	-	
TOTAL RECEIPTS:	873,255.57	16,309.89	268.07	115.23	-
<u>LESS CASH DISBURSEMENTS:</u>					
ACCOUNTS PAYABLE 8/5/2011	145,430.22	11,555.42	-		
ACCOUNTS PAYABLE 8/18/2011	139,859.42	-	-		
ACCOUNTS PAYABLE 8/31/2011	72,640.71	-	650.00		
PAYROLL 8/12/2011	388,420.35				
PAYROLL 8/26/2011	391,107.60				
VEHICLE M&O	139.00				
INVESTMENT FEE *	1,393.59	124.88	9.01	3.57	
UTILITY PAYMENTS	33,906.84				
MONERIS - CC FEE	808.46				
NSF's **	30.80				
TOTAL DISBURSEMENTS	1,173,736.99	\$11,680.30	\$659.01	\$3.57	\$0.00
NET CASH & COST VALUE OF INVESTMENT BALANCE	4,882,179.66	352,634.05	22,912.01	10,134.22	
UNREALIZED GAIN/(LOSS)	78,817.41	5,265.92	359.60	152.16	
CASH & MARKET VALUE OF INVESTMENT BALANCE	4,960,997.07	357,899.97	23,271.61	10,286.38	
Note: Next Utility Payable transfer	(20,737.29)				

PREPARED BY : Tess Estrada

* Shown on Library report in revenue netted with realized gain(loss) on investment

**Shown on Library report in revenue netted with Bank Fee, NSF's & Credit Card Charge Back's - Timing Issue also accounts for numbers not in balance.

The Purpose of this report is to present a Treasurer's Statement using financial information from GMBA. The report presents a monthly recap of the cash position, which supports the prepared library schedules for reasonableness.

Titles have been changed to provide a more accurate description of activity and balances.

There maybe small timing differences when comparing Statement of Cash and Investment Position to the Operating Revenues and Other Funding Sources Report.

Per Balance Sheet

CASH & INVESTMENTS, INTEREST RECEIVABLE	4,960,997.07	357,899.97	23,271.61	10,286.38
DIFFERENCE	0.00	0.00	0.00	0.00

THE NAPERVILLE PUBLIC LIBRARY
STATEMENT OF REVENUE AND EXPENSE REPORT FY 2011-12
OPERATING REVENUES AND OTHER FUNDING SOURCES

33 % of FY
AUGUST 2011

<u>OPERATING FUND 102</u>	<u>ANNUAL BUDGET</u>	<u>FY12 MONTH OF AUGUST</u>	<u>FY12 CURRENT YTD</u>	<u>% YTD</u>	<u>AUGUST FY11 PREV. YR. YTD</u>	<u>FY11 PREV. YR. TOTAL</u>
OTHER FUNDING SOURCES						
Operating Balance	1,367,000	0	0		0	0
TOTAL OTHER SOURCES		0	0		0	0
REVENUES						
Property Taxes	12,450,000	580,820	6,897,507	55.4%	7,035,305	12,897,369
Personal Prop Tax Relief	190,000	6,656	61,910	32.6%	52,769	210,287
Investment Income	131,000	5,980	21,147	16.1%	32,166	135,945
Per Capita Grant	138,000	0	0	0.0%	0	147,933
Other Grants	0	0	0		0	1,607
Fines and Fees	840,000	70,736	282,058	33.6%	294,192	845,473
Reimbursements	0	0	0		0	0
Prior Year Encumbrances	0	0	0		0	0
TOTAL REVENUES	13,749,000	664,192	7,262,623	52.8%	7,414,432	14,238,613
TOTAL FUNDING ALL SOURCES	15,116,000	664,192	7,262,623	48.0%	7,414,432	14,238,613
EXPENDITURES						
Total Salaries	8,059,851	589,576	2,733,895	33.9%	2,756,148	7,898,164
Total Benefits	2,639,129	189,952	838,074	31.8%	798,716	2,409,989
Total Salaries & Benefits (% of TOTAL)	10,698,980 70.8%	779,528 65.8%	3,571,969 73.1%		3,554,864 75.0%	10,308,153 70.7%
Tuition/Travel/Training	80,800	6,413	26,497	32.8%	15,838	67,359
Memberships	14,400	964	2,260	15.7%	2,868	13,689
Advertising & Recruitment	26,000	123	15,321	58.9%	678	14,894
Printing (Inside & Outside) & Promo.	98,000	10,799	19,759	20.2%	17,667	63,704
Programminng	35,000	1,063	3,479	9.9%	2,290	31,152
Support Services	83,500	18,561	29,343	35.1%	9,213	76,464
Legal Services	20,000	1,656	1,656	8.3%	2,500	19,392
Professional Fees	20,000	0	0	0.0%	0	21,712
Insurance Premiums	62,000	0	0	0.0%	0	53,710
Rep & Maint (Bldg/Grounds)	497,000	50,097	158,639	31.9%	126,676	431,156
Rep & Maint (Equip/Veh/Mat's)	216,000	20,274	141,359	65.4%	98,066	136,894
Telecommunications	123,400	16,501	30,775	24.9%	25,977	133,036
Utilities	425,875	49,318	123,790	29.1%	100,054	400,964
Reception & Entertainment	15,000	93	5,548	37.0%	822	13,938
Postage	22,000	2,543	4,615	21.0%	2,567	13,933
Equipment Rentals	10,000	711	2,424	24.2%	2,620	7,889
City Services	23,743	0	23,156	97.5%	23,243	23,742
Grant Expenses & Taxes	4,400	257	1,142	26.0%	1,054	3,369
Bldg & Maint Supplies	79,440	7,824	16,725	21.1%	14,991	63,554
Library & Office Supplies	130,462	5,231	29,825	22.9%	24,541	105,446
Equipment & Furnishings	330,000	4,272	25,174	7.6%	30,035	271,447
Library Materials (Materials as % of TOTAL)	2,100,000 13.9%	207,840 17.6%	656,054 13.4%	31.2%	682,905 14.4%	2,314,249 15.9%
TOTAL EXPENDITURES	15,116,000	1,184,067	4,889,507	32.3%	4,739,470	14,589,846

THE NAPERVILLE PUBLIC LIBRARY
STATEMENT OF REVENUE AND EXPENSE REPORT FY 2011-12

OTHER FUNDS

33 % of FY

AUGUST 2011

ACCOUNT NUMBER	DESCRIPTION	ANNUAL BUDGET	FY12 MONTH OF AUGUST	FY12 CURRENT YTD	% YTD	AUGUST FY11 PREV. YR. YTD	FY11 PREV. YR. TOTAL
<u>CAPITAL RESERVE FUND - 106</u>							
106.301.01.00	Beginning Balance	230,000	0				
<u>Revenues</u>							
106.399.12.00	Year-end Transfer		0				
106.361.10.00	Investment Income	5,000	521	2,345	46.9%	5,654	13,974
106.361.10.02	Money Mgmt Fees	(500)	(125)	(165)	33.0%	(632)	(1,805)
106.369.10.00	Sale Used Equipment	15,500	12,329	19,098	123.2%	6,783	7,650
106.369.99.00	Reimbursement		0				
	Total Revenues	<u>20,000</u>	<u>12,726</u>	<u>21,278</u>	<u>106.4%</u>	<u>11,805</u>	<u>19,819</u>
		<u>250,000</u>					
<u>Expenses</u>							
106.455.35.09	Professional Fees	0	0	1,374		22,522	60,956
106.455.40.34	Bldg Repair/Maint	162,622	0	0	0.0%	244	44,285
106.455.70.81	Land Acquisition		0				
106.455.60.68	Books/Materials		0				
106.455.70.85	Equipment	87,378	11,555	22,473	25.7%	0	138,413
106.455.70.86	Furnishings		0	0		17,065	20,483
	Total Expenses	<u>250,000</u>	<u>11,555</u>	<u>23,848</u>	<u>9.5%</u>	<u>39,831</u>	<u>264,137</u>
<u>GIFT/GRANT/MEMORIAL FUND - 107</u>							
107.301.01.00	Beginning Balance	10,500	0				
<u>Revenues</u>							
107.334.59.00	Grants		0			0	0
107.361.10.00	Investment Income	525	36	173	32.9%	216	700
107.361.10.02	Money Mgmt Fees	(25)	(9)	(12)	47.5%	(23)	(84)
107.367.10.00	Memorials	2,000	0	25	1.3%	200	851
107.367.24.00	Gift	2,000	0	315	15.8%	3,721	6,084
	Total Revenues	<u>4,500</u>	<u>27</u>	<u>501</u>	<u>11.1%</u>	<u>4,114</u>	<u>7,552</u>
		<u>15,000</u>					
<u>Expenses</u>							
107.455.30.29	Support Services	10,000	650	5,840	58.4%	259	1,936
107.455.60.68	Books/Materials	5,000	0	221	4.4%	82	787
107.455.70.85	Equipment		0				
107.455.70.86	Furnishings		0				
107.455.90.27	Grants		0	0		0	0
	Total Expenses	<u>15,000</u>	<u>650</u>	<u>6,060</u>	<u>40.4%</u>	<u>341</u>	<u>2,723</u>
<u>POVINELLI ENDOWMENT - 624</u>							
624.301.01.00	Beginning Balance						
<u>Revenues</u>							
624.361.10.00	Interest	305	15	67	22.1%	86	265
624.361.10.02	Money Mgmt Fees	(5)	(4)	(4)	79.6%	(9)	(32)
	Total Revenues	<u>300</u>	<u>12</u>	<u>63</u>	<u>21.2%</u>	<u>77</u>	<u>233</u>
<u>Expenses</u>							
624.455.60.68	Books/Materials		0	0		0	289
	Total Expenses	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	<u>289</u>

THE NAPERVILLE PUBLIC LIBRARY
STATEMENT OF REVENUE AND EXPENSE REPORT FY 2011-12

OPERATING EXPENDITURES

33 % of FY

AUGUST 2011

	<u>ANNUAL BUDGET</u>	<u>FY12 MONTH OF AUGUST</u>	<u>FY12 CURRENT YTD</u>	<u>% YTD</u>	<u>AUGUST FY11 PREV. YR. YTD</u>	<u>FY11 PREV. YR. TOTAL</u>
<u>Administrative Services</u>						
Salaries & Benefits	1,545,702	95,367	516,619	33.4%	506,459	1,504,771
Services (w/promotional)	504,443	44,947	140,637	27.9%	91,011	409,154
Supplies	63,250	3,793	16,816	26.6%	9,948	47,948
Capital	60,000	3,842	19,206	32.0%	6,995	28,721
Programming Expenses	35,000	1,063	3,479	9.9%	2,290	31,152
Grant Expenses & Taxes	4,400	257	1,142	26.0%	1,054	3,369
Total	2,212,795	149,270	697,899	31.5%	617,757	2,025,115
<u>Nichols Library</u>						
Salaries & Benefits	3,110,535	235,256	1,052,673	33.8%	1,037,209	2,997,660
Services	154,500	13,419	55,409	35.9%	38,920	139,198
Supplies	156,150	12,183	37,121	23.8%	32,920	143,317
Total	3,421,185	260,857	1,145,203	33.5%	1,109,049	3,280,175
<u>Naper Blvd. Library</u>						
Salaries & Benefits	1,455,214	110,940	501,192	34.4%	489,970	1,414,689
Services	120,000	18,402	41,933	34.9%	29,755	105,179
Supplies	93,275	7,331	27,284	29.3%	24,546	85,538
Total	1,668,489	136,673	570,409	34.2%	544,271	1,605,406
<u>95th Street Library</u>						
Salaries & Benefits	2,305,044	177,637	774,638	33.6%	771,919	2,227,054
Services	227,500	18,277	61,296	26.9%	58,001	191,410
Supplies	204,662	31,654	66,059	32.3%	49,658	198,062
Total	2,737,206	227,567	901,993	33.0%	879,578	2,616,526
<u>Technical Services</u>						
Salaries & Benefits	685,448	48,699	218,273	31.8%	217,254	627,304
Services	13,000	281	575	4.4%	348	55,437
Supplies	32,000	1,531	6,319	19.7%	7,776	33,558
Library Materials	2,100,000	207,840	656,054	31.2%	682,905	2,314,249
Total	2,830,448	258,350	881,221	31.1%	908,283	3,030,547
<u>Facilities</u>						
Salaries & Benefits	735,099	47,379	219,210	29.8%	243,818	704,639
Services	8,000	3,095	3,226	40.3%	65	603
Supplies	80,440	7,824	16,997	21.1%	14,991	63,797
Total	823,539	58,299	239,432	29.1%	258,875	769,039
<u>Informational Technology</u>						
Salaries & Benefits	861,938	64,250	289,364	33.6%	288,235	832,036
Services	238,400	26,718	146,459	61.4%	105,693	154,587
Supplies	52,000	1,653	11,558	22.2%	4,689	33,689
Capital	270,000	430	5,967	2.2%	23,040	242,726
Total	1,422,338	93,051	453,348	31.9%	421,656	1,263,038
<u>Naperville Public Library Total</u>						
Salaries & Benefits	10,698,980	779,528	3,571,969	33.4%	3,554,864	10,308,153
Services	1,265,843	125,139	449,536	35.5%	323,793	1,055,568
Supplies	681,777	65,969	182,154	26.7%	144,529	605,907
Library Materials	2,100,000	207,840	656,054	31.2%	682,905	2,314,249
Programming Expenses	35,000	1,063	3,479	9.9%	2,290	31,152
Capital	330,000	4,272	25,174	7.6%	30,035	271,447
Grant Expenses & Taxes	4,400	257	1,142	26.0%	1,054	3,369
Total	15,116,000	1,184,067	4,889,507	32.3%	4,739,470	14,589,846